

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** April 11, 2013  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present:

Lenny Pepper, Vice Chair  
George Stettler, Treasurer  
John Lea, Secretary  
Jane Alumbrac, Member

Also Present: Kathleen Jurasky, District Manager  
Robert Lee, Green, de Bortnowsky & Quintanilla

Motion was made by Trustee Pepper, seconded by Trustee Alumbrac to excuse Trustee Pye who stated at the March meeting that was unable to attend due to a prior commitment. Motion carried, vote 5-0

Excused: Jan Pye, Chair

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 4-0.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper to approve the Consent Calendar as presented. Motion carried, roll call 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **Ratification of District Manager Jurasky Approval to Well #2 Repairs and New 30 HP Submersible Motor** Following a discussion motion was made Trustee Lea, seconded by Trustee Stettler to ratify District Manager Jurasky approval of repairs to Well #2 and a new 30 HP submersible motor. Motion carried, roll call 4-0.

b. **Review for Discussion and Approval Proposal from South West Pump & Drilling** Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve the proposal from South West Pump & Drilling in the amount of \$57,794.99 for repairs to Well #4. District Manager Jurasky was directed to contact Coachella Valley Water District to obtain water level history, and inquire about extending deeper in to the well. She was also directed to contact South West Pump & Drilling to obtain the additional depth recommended and cost. This information is to be reported to Trustee Pepper, and if the cost is reasonable he is directed to approve the expense. Motion carried, roll call 4-0.

c. **Review for Approval to Cancel PreNeed Contract in Default – A Murrillo Contact #C002463** Following a discussion motion District Manager Jurasky to send a certified letter to the last known address.

d. **PSCD New Office Building/Public Restrooms – Update** District Manager Jurasky reviewed the budget worksheet and updated the Board on the actual building status.

7. **LEGISLATIVE** - None

8. **BOARD DISCUSSION** - None

9. **PUBLIC HEARING CALENDAR** - None

10. **REPORTS** a. **Trustee Report** Trustee Lea reported on the CAPC annual conference held in Monterey, CA. Trustee Stettler reported that at the conference District Manager Jurasky was elected president of the association. The Trustees congratulated her.

b. **Manager Report** - District Manager Jurasky showed the board photos of different cremation interment options, and discussion with the Board the possibility of implementing one of the options. District Manager was directed to investigate the option further and bring it back to the board.

District Manager Jurasky gave a presentation of the new administration building interior surface treatments the board .

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Demolition of Old Office and Apartment Buildings** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

13. **CLOSED SESSION ANNOUNCEMENTS** – None

14. **ADJOURNMENT** Meeting was adjourned by a motion made by Trustee Stettler, seconded by Trustee Lea at 2:55 P.M. Motion carried, vote 4-0. The next regular board meeting is scheduled for 2:00 P.M., Thursday, May 9, 2013.

DATE: \_\_\_\_\_

5-9-13

  
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John M. Lea, Secretary